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Governing Board Meeting Minutes

February 15, 2023

Attendees:

Beck, Dianna	Marietta/Belpre Health Department
Byrne, Kelly	Parent Representative
Carson, Kara	Hopewell Health Centers
Everson, Daniel	City of Marietta
Huck, Derrick	Life & Purpose Behavioral Health
Rauch, Dawn	Community Action Program of Wash./Morg. Co.'s
Riffe, Brenda	Washington County Board of Developmental Disabilities
Sanders, Alane	Washington County Health Department
Shiple, Rachel	Project Head Start
Stewart, Alice	Washington County PCSA
Warner, Heather	GoPacks
Davis, Cindy	FCF Council Director / HMG Contract Manager
Higgins, Jon	FCF Financial Officer / Office Manager

Absent:

Bohlen, Amanda	Ohio State University Extension
Brown, Beth	Frontier Local Schools
Browne, David	Washington County Behavioral Health Board
Farnsworth, Jennifer	Parent Representative
Fordham, Denyse	Parent Representative
Freimann, Flite	Washington County Dept. of Job & Family Services
Schilling, Charlie	Washington County Commissioner
Silvus, Brad	Marietta City Schools
VanCleave, David	Ohio Department of Youth Services
Werry, Tasha	Building Bridges to Careers

Guests:

Ann Scufca – Warren Local Schools
Tim Hahn – WCBHB
George Goddard – WCBHB

INTRODUCTIONS

PRESENTATION

Lauren Perry and Beth Race from Butler county presented to Council on No Wrong Door. Social Service systems can be complex and difficult to navigate. No Wrong Door agencies receive education on resources available and customer service training so that staff and clients have comprehensive, streamlined information about the available supports and services. The No Wrong Door philosophy will ensure that people can be connected to services regardless of what agency they contact seeking help.

APPROVAL OF MINUTES

January 18, 2023 Governing Board Meeting Minutes were included in the emailing. Quorum was not met due to 50% plus one (1) of the mandated Governing Board members identified in ORC 121.37 were not present to vote.

FINANCIAL REPORTS

January Financial Reports were included in the emailing. Quorum was not met due to 50% plus one (1) of the mandated Governing Board members identified in ORC 121.37 were not present to vote.

DIRECTOR'S REPORT

The Director's report was included in the emailing. Cindy reviewed points from the Director's report and the following handouts were included in the emailing: FCSS Annual Report Summary, Southeastern Ohio Breast and Cervical Cancer Project, Ohio Medicaid Eligibility, End of SNAP Benefits, Ohio Public Program Eligibility Guide, Program Referral Form, OhioRISE Region-I Staff Directory.

COMMITTEE / WORKGROUP REPORTS

No Committees wished to report.

OLD BUSINESS

1. **OhioRISE Discussion Follow-up** – Commissioner Schilling reached out to Cindy and asked for bullet points to assist in comprising the letter for OhioRISE to the state. Information was shared with Commissioner Schilling.
2. **2023 Terms/Committees** – There are still vacant seats on the standing committees. Volunteers from Council members for the Finance Committee, Membership Committee, and Shared Plan Workgroup are needed. Heather Warner agreed to participate on the Membership Committee

and Alane Sanders agreed to participate on the Shared Plan Workgroup until her replacement is identified.

3. **Environmental Scan Update** –Measurement Resources contacted FCF in regards to the start of the OFCF Environmental Scan. A worksheet consisting of contact information for the following is requested to be completed: director, president, council members, AA, non-council partners, parents, and young adults. Families in Service Coordination were contacted and there were two parents and one youth who volunteered. Council Members may be contacted for a phone interview. If not contacted by phone, members will receive a survey they will need to complete. This survey should be sent in April or May if you did not receive a phone interview. Measurement Resources did advise that stipends could be given to parents and youth who participate in the scan. Council recommended a \$50 stipend to parents and youth who participate.
4. No other Old Business was discussed.

NEW BUSINESS

1. **SFY 2024 Operational Capacity Building Funds Application** – The SFY 2024 Operational Capacity Building Funds Grant application was included in the emailing and reviewed. Approval is needed and will be presented to the Executive Committee for approval.
2. **Staff Retention Incentive Policy** – Since the last Council meeting approval on supplemental funding for EI Staff, guidance was received from DODD. A staff retention incentive policy needed to be in place from the Administrative Agent. Cindy contacted the Commissioners and they did not have a policy in place. Cindy contacted DODD and a retention policy approved by Council would suffice. A policy was drafted and submitted to the Washington County Prosecutor for review and approval. The DRAFT staff retention incentive policy was included in the emailing and discussed. Approval is needed and will be presented to the Executive Committee for approval.
3. **Resource Coordinator Contract** – A contract has been drafted for Lynn Doebrich to be the Resource Coordinator for Washington County. The contract will be for an average of 25 hours per week with a maximum of 1,200 hours per year. The contract total will be \$30,000 and FCF will pay for the first year. After the first year shared funding will be sought from with Council members. Additional funding for this year will be addressed for any PR & Marketing materials needed. Approval is needed and will be presented to the Executive Committee for approval.
4. **CCAO Dues Request** – County Commissioners Association of Ohio (CCAO) sends a memo out to all County Family and Children First Coordinators for CCAO Affiliate request for 2023 dues. This is a \$75.00 Affiliate Membership dues and Council has not paid into this before. FCF is requesting payment to be an affiliate and support the CCAO. CCAO is a big supporter of Family and Children First Councils and advocates on our behalf. Approval is needed and will be presented to the Executive Committee for approval.

5. **No other new business was discussed.**

SHARED PLAN REPORTING BY MEMBERS

No Shared Plan reporting by members.

INFORMATION SHARING / PUBLIC COMMENT

George Goddard – WCBHB – They are happy to announce they have contracted with Life and Purpose Behavioral Health to provide Mobile Response and Stabilization Service(MRSS) for Washington County residents. They also have contracted with Job and Family Services for the Prevention Program for Marietta City residents.

Alice Stewart – Children Services – Prevention Program is picking up; JFS has hit a record for a per diem rate of \$650 for a kid in foster care; Alice will be having a meeting with OhioRISE to voice her frustrations with the program.

Heather Warner – GoPACKS – GoPacks Top Chef Challenge will be Friday, April 28th. Heather passed around Save the Date cards.

Kelly Byrne – Parent Representative – Family in need and about to be homeless; Kelly looking for resources for the family. Members shared ideas.

Alane Sanders – Washington County Health Dept. – The Community Health Assessment is coming up again; they have started the beginning stages and a kick-off meeting will be held February 16th. All are invited to join.

Rachel Shipley – Head Start – Head Start is accepting applications for next school year and they already have a waitlist. They will be seeking a reduction in Head Start/Early Head Start slots.

MEETING ADJOURNED

Next meeting: March 15, 2023 @ 1:30 pm, 204 Davis Ave., EOC

Prepared by:
Jon Higgins

Council Chair
Rachel Shipley