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## Governing Board Meeting Minutes

May 17, 2023

### Attendees:

Beck, Dianna	Marietta/Belpre Health Department
Bishop, Mandy	Southeastern Ohio Counseling Center
Brown, Beth	Frontier Local Schools
Browne, David	Washington County Behavioral Health Board
Byrne, Kelly	Parent Representative
Carson, Kara	Hopewell Health Centers
Everson, Daniel	City of Marietta
Farnsworth, Jennifer	Parent Representative
Fordham, Denyse	Parent Representative
Rauch, Dawn	Community Action Program of Wash./Morg. Co.'s
Riffe, Brenda	Washington County Board of Developmental Disabilities
Shipley, Rachel	Project Head Start
Silvus, Brad	Marietta City Schools
Stewart, Alice	Washington County PCSA
Warner, Heather	GoPacks
Werry, Tasha	Building Bridges to Careers
Davis, Cindy	FCF Council Director / HMG Contract Manager
Higgins, Jon	FCF Financial Officer / Office Manager

### Absent:

Bohlen, Amanda	Ohio State University Extension
Freimann, Flite	Washington County Dept. of Job & Family Services
Schilling, Charlie	Washington County Commissioner
VanCleave, David	Ohio Department of Youth Services
	Washington County Health Department

### Guests:

Britani Merritt – Marietta Community Foundation  
Heather Miller – BB2C Students Solving Problems  
George Goddard - WCBHB

*A Partnership of Families and Communities*

## **INTRODUCTIONS**

### **PRESENTATION**

Britani Merritt from the Marietta Community Foundation presented to Council on how they can help Nonprofits and how Nonprofits can help them. A handout was passed out to Council showing these opportunities and resources available.

### **APPROVAL OF MINUTES**

The April 19, 2023 Governing Board Meeting Minutes were included in the emailing.

***Heather Warner made the motion to approve the April 19, 2023 minutes as emailed.***

***Mandy Bishop seconded the motion.***

***Motion Carried***

### **FINANCIAL REPORTS**

April Financial Reports were included in the emailing. Jon Higgins passed around the Fiscal Paperwork binder for Council viewing. These reports were included in emailing.

Financial Reports include a Financial Report Summary for All Accounts, Financial Officer Summary and Reports for each account.

The Financial Officer Summary Report is a summary of items that stand out for the month with an explanation and include a summary of any Appropriations and Amended Certificates for the month.

Each report for expenditures includes the budget beginning balance; any changes in that account that would reflect with the resolutions; monthly expenses; year to date expenses; outstanding encumbrances and finally the ending available balance.

Each report for revenue includes beginning balance, any changes in that account that would reflect with amended certificates; monthly revenue; year to date revenue; and anticipated revenue to be received.

Other Fiscal Reports includes a detailed report of all expenses and revenue; copies of amended certificates and resolutions for that month.

***Brad Silvus made the motion to approve the April financial reports as emailed.***

***Kelly Byrne seconded the motion.***

***Motion carried.***

## **DIRECTOR'S REPORT**

The Director's report was included in the emailing. Cindy reviewed points from the Director's report and the following handouts were included in the emailing: Baby Bash Flyer and latest Council Member Roster. It was noted that the County Health Department seat is now vacant.

## **COMMITTEE / WORKGROUP REPORTS**

1. **Pooled Funds Group** – The Pooled Fund Group met May 8<sup>th</sup> and the minutes were included in the emailing and reviewed.
2. **Finance Committee** – The Finance Committee met May 8<sup>th</sup> to discuss the 2024 Tax Budget. The minutes of the meeting were included in the emailing and reviewed. A copy of the budget was included in the emailing. The Finance Committee approved the 2024 Tax Budget that needs to be submitted to the Commissioners.

*The Finance Committee made the recommendation to approve the 2024 Tax Budget for submission to the Washington County Commissioners.  
Alice Stewart seconded the motion.  
Motion carried.*

3. **No other Committees wished to report.**

## **OLD BUSINESS**

1. **No Wrong Door** – A handout was included in the emailing. There were 5 entities who submitted the NWD pledge and 2 have stated they will send one. Cindy received a support letter from Dr. Hall from WSCC in support of No Wrong Door. Cindy thanked those who submitted their pledge and if anyone had any question they can contact her.
2. **No other Old Business was discussed.**

## **NEW BUSINESS**

1. **DODD Early Intervention Service Coordination Grant** – Approval is needed for the submission of the SFY24 Early Intervention Service Coordination grant that is due June 2, 2023. This is the grant submitted annually for Early Intervention Service Coordination (Help Me Grow). Funding was decreased by \$4,195 from SFY23 allocation.

*Kara Carson made the motion to approve the submission of the FY24 Early Intervention Service Coordination grant.*

***Brenda Riffe seconded the motion.  
Motion carried.***

**2. No other new business was discussed.**

**SHARED PLAN REPORTING BY MEMBERS**

No Shared Plan reporting by members.

**INFORMATION SHARING / PUBLIC COMMENT**

**Alice Stewart** – Child Abuse Awareness Event that was held last month went well and the Prevention Program is progressing along. Kinship Funding has been cut from the state biennial budget.

**Brad Silvus** – Getting ready for Graduation; working on strategic planning.

**Tasha Werry** – BB2C Business Advisory Council will be on June 8<sup>th</sup> at 3:00pm at WCCC.

**Heather Miller** - Student Solving Problems Program (SSP) is a county-wide group that encourages students to work together within and between schools to strengthen their schools, their communities, and their county. Two handouts on SSP was given to Council. There will be a Youth Summer Conference June 18<sup>th</sup> – 21<sup>st</sup> at no cost to those accepted to attend and transportation provided.

**Heather Warner** – GoPacks 2<sup>nd</sup> Vista up and running; looking at having a couple camps this summer; looking in to creating a cooking club next year at the high school.

**Kara Carson** – Hopewell will be having Summer Groups this summer.

**Daniel Everson** – City of Marietta held their public hearing meeting yesterday May 17<sup>th</sup>. May 18<sup>th</sup> is the last day for accepting comments for the Program Year 2023 Action Plan.

**Mandy Bishop** – Southeastern Ohio Counseling Center is expanding the building. They are currently looking to hire a case manager. SOCC has been credentialed in I-FAST which is an evidence-supported, strengths-based family treatment model. Handout on I-FAST was handed out.

**Dianna Beck** – There will be a Hearing Clinic May 18<sup>th</sup> at the Marietta Belpre Health Department.

**Dawn Rauch** – Washington/Morgan Community Action will start their Summer Feeding sites; flyer will be sent out to Council. Still accepting applications for home owners who need rehab on their homes. CABL Public Transit still offers the Dial-a-Ride Service for Washington County; flyer will be sent also.

**Rachel Shipley** – Washington County Head Start sites are already getting full for the next school year and a wait list has started. They will now offer an Early Head Start infant/toddler classroom in Morgan County.

**MEETING ADJOURNED**

**Next meeting:** June 21, 2023 @ 1:30 pm, 204 Davis Ave., EOC

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Prepared by:  
Jon Higgins

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Council Chair  
Rachel Shipley