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Governing Board Meeting Minutes

March 19, 2025

Attendees:

Bohlen, Amanda	Ohio State University Extension
Bradley, Barb	Marietta/Belpre Health Department
Farnsworth, Jennifer	Parent Representative
Garrett, Adryanne	Hopewell Health Centers
Hellinger, Craig	Parent Representative
Lane, Josh	Washington County Health Department
Neill, Tiffany	Washington County Board of Developmental Disabilities
Rauch, Dawn	Community Action Program of Wash./Morg. Co.'s
Schenkel, Geoff	City of Marietta
Shipley, Rachel	Project Head Start
Stewart, Alice	Washington County PCSA
Warner, Heather	GoPacks
Werry, Tasha	Building Bridges to Careers
Davis, Cindy	FCF Council Director / HMG Contract Manager
Higgins, Jon	FCF Financial Officer / Office Manager

Absent:

Freimann, Flite	Washington County Dept. of Job & Family Services
Goddard, George	Washington County Behavioral Health Board
Hermann, David	Parent Representative
Lee, Steven	Parent Representative
Schilling, Charlie	Washington County Commissioner
Summers, Dalton	Ohio Valley Education Service Center
VanCleave, David	Ohio Department of Youth Services
Warsinsky, Larkin	Southeastern Ohio Counseling Center
Woods, Alison	Marietta City Schools

Guests:

Freedom Harmer – ISBH OhioRISE

INTRODUCTIONS

APPROVAL OF MINUTES

February 19, 2025 Governing Board Meeting Minutes were included in the emailing.

Barb Bradley made the motion to approve the February 19, 2025 minutes as emailed.

Josh Lane seconded the motion.

Motion Carried

FINANCIAL REPORTS

February Financial Reports were included in the emailing. Jon Higgins passed around the Fiscal Paperwork binder for Council viewing. These reports were included in emailing.

Financial Reports include a Financial Report Summary for All Accounts, Financial Officer Summary and Reports for each account.

The Financial Officer Summary Report is a summary of items that stand out for the month with an explanation and include a summary of any Appropriations and Amended Certificates for the month.

Each report for expenditures includes the budget beginning balance; any changes in that account that would reflect with the resolutions; monthly expenses; year to date expenses; outstanding encumbrances and finally the ending available balance.

Each report for revenue includes beginning balance, any changes in that account that would reflect with amended certificates; monthly revenue; year to date revenue; and anticipated revenue to be received.

Other Fiscal Reports includes a detailed report of all expenses and revenue; copies of amended certificates and resolutions for that month.

Tiffany Neill made the motion to approve the February financial reports as emailed.

Barb Bradley seconded the motion.

Motion carried.

DIRECTOR'S REPORT

The Director's report was included in the emailing. Cindy reviewed points from the Director's report and the following handouts were included in the emailing: Community Baby Bash Flyer, Ohio Family and Children First Family Centered Services and Supports

Annual Report, April Lunch and Learn Flyer, Incredible Years Preschool Basic program flyer and Strengthening Families 10-14 program flyer, and Child Care Costs in Ohio.

COMMITTEE / WORKGROUP REPORTS

1. **No Wrong Door Cross-Systems Training Team** – The team met on March 17th and the meeting notes were included in the emailing. Cindy discussed highlights from the meeting.
2. **Pooled Funds Group Committee** – The group met on February 21st and the meeting minutes were included in the emailing. Cindy discussed highlights from the meeting.
3. **No other Committees wished to report.**

OLD BUSINESS

1. **No other Old Business was discussed.**

NEW BUSINESS

1. **Strengthening Families 10-14 Contracts** – The Strengthening Families 10-14 Program is to begin September 16th and is a 7-week program. The program requires 3 trained Facilitators to implement the program and a childcare provider. The program will be held at the Ely Chapman Education Center. There has not been an increase in facilitators rate for a few years and Cindy would like to increase them by \$10 a session. Compensated rate went from \$100 to \$110. The following contracts need to be approved:

Facilitator contract for Darylann Boley in the amount of \$770.00 for the Fall Session.

Josh Lane made the motion to approve the contract for Darylann Boley as a facilitator for the Strengthening Families 10-14 program.

Tiffany Neill seconded the motion.

Motion carried.

Facilitator contract for Royetta Rea in the amount of \$770.00 for the Fall Session.

Amanda Bohlen made the motion to approve the contract for Royetta Rea as a facilitator for the Strengthening Families 10-14 program.

Barb Bradley seconded the motion.

Motion carried.

Facilitator contract for LeAnn Welch in the amount of \$770.00 for the Fall Session.

Heather Warner made the motion to approve the contract for LeAnn Welch as a facilitator for the Strengthening Families 10-14 program.

***Tasha Werry seconded the motion.
Motion carried.***

2. No other new business was discussed.

SHARED PLAN REPORTING BY MEMBERS

No Shared Plan reporting by members.

INFORMATION SHARING / PUBLIC COMMENT

Tiffany Neill – March is Developmental Disabilities Month.

Barb Bradley – April is Public Health Awareness Month. Barb Bradley will be retiring in July. The Marietta Belpre Health Department has submitted their final documentation to the accreditation board.

Amanda Bohlen – 4H enrollment is due by April 1st.

Josh Lane – The Washington County Health Department contracts with the County Home to provide a nurse on Tuesdays and Thursdays for vaccination services.

Tasha Werry – Tasha will be looking for speakers for the Marietta Noon Rotary meetings. BB2C Education After Hours will be March 27th 4:30 – 6:30pm.

Heather Warner – Top Chef Challenge April 25th. GoPacks 10-year Bash will be June 21st at the First Presbyterian Church.

Rachel Shipley – Community Action’s Winter Crisis program ends march 31st. Summer Crisis program will not start until June. Head Start is accepting applications for the 25-26 school year.

Alice Stewart – April 26th Prevention Party in the Park and a Flyer will be sent out soon.

MEETING ADJOURNED

Next meeting: April 16, 2025 @ 1:30 pm, 204 Davis Ave., EOC

Prepared by:
Jon Higgins

Council Chair
Rachel Shipley