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Governing Board Meeting Minutes

March 20, 2024

Attendees:

Bishop, Mandy	Southeastern Ohio Counseling Center
Bohlen, Amanda	Ohio State University Extension
Bradley, Barb	Marietta/Belpre Health Department
Farnsworth, Jennifer	Parent Representative
Garrett, Adryanne	Hopewell Health Centers
Goddard, George	Washington County Behavioral Health Board
Hellinger, Craig	Parent Representative
Lane, Josh	Washington County Health Department
Rauch, Dawn	Community Action Program of Wash./Morg. Co.'s
Riffe, Brenda	Washington County Board of Developmental Disabilities
Schenkel, Geoff	City of Marietta
Shipley, Rachel	Project Head Start
Silvus, Brad	Marietta City Schools
Stewart, Alice	Washington County PCSA
Warner, Heather	GoPacks
Werry, Tasha	Building Bridges to Careers
Davis, Cindy	FCF Council Director / HMG Contract Manager
Higgins, Jon	FCF Financial Officer / Office Manager

Absent:

Brown, Beth	Frontier Local Schools
Fordham, Denyse	Parent Representative
Freimann, Flite	Washington County Dept. of Job & Family Services
Ritter, Kevin	Washington County Commissioner
VanCleave, David	Ohio Department of Youth Services

Guests:

Karri Schilling – COAD
Lauren Mallon – OhioRISE
Brittany Arick – Help Me Grow/Noble County
Katie Radabaugh – DJFS/Children Services

INTRODUCTIONS

PRESENTATION

Rebecca Johnson and Noodle from the Boys and Girls Club of Washington County presented on Club on the Go! Club On the Go! brings a van to neighborhoods ready to play, learn, and grow. Age-appropriate programs develop skills like self-awareness, problem-solving, and communications for K-12th graders. Take home packets extend the experience and gear up kids for their next visit! They will be having their Annual Dinner & Auction on March 30th. The BGCWC has been awarded \$1 Million for the Garrett Scott Memorial Teen Center & Music Program. This will allow them to break ground and start the constructions process.

APPROVAL OF MINUTES

February 21, 2024 Governing Board Meeting minutes were included in the emailing.

***Barb Bradley made the motion to approve the February 21, 2024 minutes as emailed.
Brad Silvus seconded the motion.
Motion Carried.***

FINANCIAL REPORTS

February Financial Reports were included in the emailing. Jon Higgins passed around the Fiscal Paperwork binder for Council viewing. These reports were included in emailing.

Financial Reports include a Financial Report Summary for All Accounts, Financial Officer Summary and Reports for each account.

The Financial Officer Summary Report is a summary of items that stand out for the month with an explanation and include a summary of any Appropriations and Amended Certificates for the month.

Each report for expenditures includes the budget beginning balance; any changes in that account that would reflect with the resolutions; monthly expenses; year to date expenses; outstanding encumbrances and finally the ending available balance.

Each report for revenue includes beginning balance, any changes in that account that would reflect with amended certificates; monthly revenue; year to date revenue; and anticipated revenue to be received.

Other Fiscal Reports includes a detailed report of all expenses and revenue; copies of amended certificates and resolutions for that month.

George Goddard made the motion to approve the February financial reports as emailed.

Mandy Bishop seconded the motion.

Motion carried.

DIRECTOR'S REPORT

The Director's report was included in the emailing. Cindy reviewed points from the Director's report and the following additional information was shared: Cindy attended the BB2C Public Service Luncheon on March 20th. The following handouts were included in the emailing: No Wrong Door Pledge Form, Help Me Grow Chart, and April Lunch & Learn Workshop Series.

COMMITTEE / WORKGROUP REPORTS

1. **NWD Cross-Systems Training Committee** – The meeting notes from the February 26th and March 18th meetings were included in the emailing. They discussed; Lunch and Learn Workshop Series, Social Services 101, Door Decals, Trauma Informed Customer Service Workshop.
2. **No other Committees wished to report.**

OLD BUSINESS

1. **Family & Youth Voice Opportunity Update** – The notes from the February 28th meeting was included in the emailing. The workgroup brainstormed, discussed things to buy and who the target audiences would be. A copy of the proposal was handed out and reviewed that was submitted to Ohio Family and Children First.
2. **No other Old Business was discussed.**

NEW BUSINESS

1. **COAD Support Letter** – COAD requested a support letter for re-applying for a grant for the next fiscal year. Cindy drafted a support letter and approval is needed.

George Goddard made the motion to approve the support letter for COAD.

Dawn Rauch seconded the motion.

Motion carried.

2. **No Wrong Door Internship** – Lynn Doebrich's volunteer year ends at the end of March as the Project Coordinator for No Wrong Door. Cindy shared that there is a part-time

staff member, Megan Gilliam who needs internship hours for her BA from the University of Cincinnati. Cindy presented a proposal to UC for her to be the NWD Project Coordinator for 16-hours a week for her internship. UC approved the proposal and the internship will be May through December. We would like for this to be a paid internship and working on all the details. Approval is needed for the internship.

Tasha Werry made a motion to approve Megan Gilliam's internship at Family and Children First as the No Wrong Door project coordinator.

Heather Warner seconded the motion.

Motion carried.

3. **Independent Contract** – Megan Gilliam's internship as the No Wrong Door Project Coordinator requires a Field Instructor. Elaine Corbitt meets the requirements of the Field Instructor and has agreed to complete these duties. This must be done outside of her normal working hours. A contract is in draft form and with the Prosecutor.

Heather Warner made the motion to approve the contract with Elaine Corbitt to serve as the No Wrong Door Field Instructor.

Jennifer Farnsworth seconded the motion.

Motion Carried.

4. **OneOhio** – The OneOhio Recovery Foundation's first round of grants will be awarded to eligible organizations that apply and are selected for funding by one of the 19 OneOhio Regions. Our region (Region 12) was awarded \$1.2 million and consists of; Coshocton, Muskingum, Guernsey, Perry, Morgan, Noble, Monroe, and Washington. The RFP has been released and applications must align with the Approved Purposes and Ohio Abatement Strategies detailed in the OneOhio MOU. This can all be found on the OneOhio Recovery Foundation website (oneohiofoundation.com) and Cindy will email information to Council. Applications are due May 3rd.

5. **No other new business was discussed.**

SHARED PLAN REPORTING BY MEMBERS

No Shared Plan reporting by members.

INFORMATION SHARING / PUBLIC COMMENT

George Goddard – The Washington County Behavioral Health Board is sponsoring a scholarship program for students interested in the fields of social work, counseling, and/or addiction. You can go to their website and download an application. WCBHB is sponsoring an event on April 19th from 6pm – 9pm called HOPE: The New Epidemic at Washington State College of Ohio. Flyers were handed out.

Geoff Schenkel – The restructuring of public transportation that was anticipated to begin July 1st has now been pushed to begin in September by ODOT.

Mandy Bishop – Southeastern Ohio Counseling Center will be providing Therapists and Case Managers this summer for Marietta City School students for the summer lunch program. They have received a grant from the Washington County Health Department for a Smoking Cessation Group and will be available soon.

Amanda Bohlen – 4H Applications are due April 1st; 4H Endowment Dinner will be April 13th at 5pm.

Katie Radabaugh – Washington County Children Services will be hosting a Party In The Park For Prevention on April 2th from 12-3pm. Flyer was handed out.

Josh Lane - Community Health Survey is still open and if you have not taken it yet, it can be found online.

Lauren Mallon – OhioRISE - Region I and Region H have 34 open positions. They will be able to provide the IP SITE CANS on June 1st

Rachel Shipley – Still accepting applications for Head Start for next school year. Staffing is now full.

MEETING ADJOURNED

Next meeting: April 17, 2024 @ 1:30 pm, 204 Davis Ave., EOC

Prepared by:
Jon Higgins

Council Chair
Rachel Shipley