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Governing Board Meeting Minutes

February 16, 2022

Attendees:

Beck, Dianna	Marietta/Belpre City Health Department
Bohlen, Amanda	Ohio State University Extension
Browne, David	Washington County Behavioral Health Board
Davis, Tonya	Building Bridges to Careers
Everson, Daniel	City of Marietta
Farnsworth, Jennifer	Parent Representative
Freimann, Flite	Washington County Dept. of Job & Family Services
Hampton, Will	Marietta City Schools
Hanger, Tammy	Parent Representative
Jackson, John	Washington County Health Department
McFarland, Janice	Life & Purpose Behavioral Health
Rauch, Dawn	Community Action Program of Wash./Morg. Co.'s
Shipley, Rachel	Project Head Start
VanCleave, David	Ohio Department of Youth Services
Vuksic, Jamie	Washington County PCSA
Warner, Heather	GoPacks
Davis, Cindy	FCF Council Director / HMG Contract Manager
Higgins, Jon	FCF Financial Officer / Office Manager

Absent:

Carson, Kara	Hopewell Health Centers
Fordham, Denyse	Parent Representative
Greenley, Jeffrey	Belpre City Schools
Riffe, Brenda	Washington County Board of Developmental Disabilities
Ritter, Kevin	Washington County Commissioner

Guests:

Troy Alford – CareSource
Amanda Herron – COAD
Karri Schilling - COAD

INTRODUCTIONS

PRESENTATION

Karri Schilling and Amanda Herron from COAD presented to Council. COAD received funding thru Job and Family Services for this new program to recruit foster parents. Karri and Amanda are foster parent recruiters and serve 10 counties. They are utilizing social media outlets and have many events scheduled. For more information, you can visit their social media pages just search for COAD4kids Marietta on Facebook, COAD4Kids_southeasternohio on Instagram, and COAD4kids-Serving Southeast Ohio on Twitter.

APPROVAL OF MINUTES

January 19, 2022 Governing Board Meeting Minutes were included in the emailing.

David Browne made the motion to approve the January 19, 2022 minutes as emailed. Will Hampton seconded the motion.

Janice McFarland advised that Derrick Huck was listed as an attendee for Life and Purpose Behavioral Health on the minutes when it was her that attended.

David Browne found an error on the motion to approve the contract amendment for Maggie Tome. In the description had \$350.00 but in the motion the amount was \$630.00. Both amounts should be \$350.00. Also, his name was misspelled in the motion for the November/December FCSS Reports.

Amanda Bohlen made the motion to approve the January 19, 2022 minutes as amended.

Daniel Everson seconded the motion

Motion Carried

FINANCIAL REPORTS

January Financial Reports were included in the emailing. Jon Higgins passed around the Fiscal Paperwork binder for Council viewing. These reports were included in emailing.

Financial Reports include a Financial Report Summary for All Accounts, Financial Officer Summary and Reports for each account.

The Financial Officer Summary Report is a summary of items that stand out for the month with an explanation and include a summary of any Appropriations and Amended Certificates for the month.

Each report for expenditures includes the budget beginning balance; any changes in that account that would reflect with the resolutions; monthly expenses; year to date expenses; outstanding encumbrances and finally the ending available balance.

Each report for revenue includes beginning balance, any changes in that account that would reflect with amended certificates; monthly revenue; year to date revenue; and anticipated revenue to be received.

Other Fiscal Reports includes a detailed report of all expenses and revenue; copies of amended certificates and resolutions for that month.

Amanda Bohlen made the motion to approve the January financial reports as emailed.

Daniel Everson seconded the motion.

Motion carried.

DIRECTOR'S REPORT

The Director's report was included in the emailing. Cindy reviewed points from the Director's report and the following handouts were included in the emailing: Parent Representative Application, 2022 Council Membership Roster, FCF Organizational Chart, Groundwork Ohio Statewide Survey: Key Findings, 2021 Parenting Wisely report, and 2021 Child Passenger Safety Report.

COMMITTEE / WORKGROUP REPORTS

1. **No Committees wished to report.**

OLD BUSINESS

1. **Draft Amended Bylaws** – The draft Bylaws were presented at the last council meeting and a vote is needed for the revision. Bylaws were submitted in writing to all board members 30 days prior to this vote.

David Browne made the motion to approve the revision of the Washington County Family and Children First Constitution and Bylaws.

Janice McFarland seconded the motion.

Motion Carried.

2. **No other Old Business was discussed.**

NEW BUSINESS

1. **Incredible Years Preschool Basic Contract** – An additional child care provider was needed for IYP when a last minute family signed up. Cindy contacted the Executive Committee to approve a contract with Megan McCoy as an additional child care provider for the Incredible Years Preschool Basic Program. The contract is dated February 1, 2022 to June 30, 2022 in the amount of \$700.00.

Flite Freimann made the motion to approve the contract with Megan McCoy as the Child Care Provider for the Incredible Years Preschool Basic Program. Will Hampton seconded the motion. Motion Carried.

2. **OFCF Data and Expense Report** – The Family-Centered Services and Supports (FCSS) Monthly Report was included in the emailing. Included with this report is a copy of the FCFC Budget Invoice which reflects expenditures for the Operational Capacity Building Funds and Multi-System Youth Admin. This invoice is included with the FCSS report when submitting monthly. These funds have been expended for FY21. Cindy reviewed the report.

David VanCleave made the motion to approve the January monthly report. David Browne seconded the motion Motion Carried.

3. **OCBF Application** – The SFY 2023 Operational Capacity Building Funds Grant application was presented to Council and reviewed.

Daniel Everson made the motion to approve the OFCF Operational Capacity Building Funds grant application. Flite Freimann seconded the motion. Motion Carried.

4. **2022 Committee, Officers, & Term Expirations** – The 2022 Standing Committees, Officers & Term Expirations was handed out to Council. Cindy passed around a copy of the handout and if anyone wished to sign up for a committee they could write their name on the sheet. Cindy will update and email to Council.
5. **Service Coordination Waitlist** – They are at a high for new referrals in Service Coordination and Wraparound. There is discussion on implementing the previously approved waitlist again for services. They are reviewing cases to discuss their level of need and still discussing on how to move forward with so many intense cases. Flite Freimann voiced his no support for a waitlist when these families need services.
6. **Calendar change** – Cindy and Jon cannot attend the March 16th meeting. Cindy suggested moving the meeting to March 23rd.

David Browne made the motion to approve the date change of the March Council meeting from March 16th to March 23, 2022. Location TBA. Flite Freimann seconded the motion. Motion Carried.

Cindy discussed scheduling the Council Retreat. A new 2023-25 Shared Plan needs developed and Service Coordination must be included as a Shared Priority. The 2020-2022 Plan must also be updated and submitted. Council members suggested the Retreat be scheduled for June 15th, which is the date of our June Council meeting. Cindy requested members to mark the day off on their calendars and more details to come.

7. No other new business was discussed.

SHARED PLAN REPORTING BY MEMBERS - NONE

INFORMATION SHARING / PUBLIC COMMENT

Janice McFarland – Recourse Center is going well; they applied for a grant through Marietta Community Foundation and from Apr – Dec they have served 93 people.

Amanda Bohlen – Check out their Be Heart Smart campaign on Facebook and 4-H enrollment has started.

David Browne – Behavioral Health Board will have a levy renewal on the May ballot.

John Jackson – The Washington County Health Department has masks and COVID tests available.

Tonya Davis – Building Bridges to Careers will hold a Career Day at Marietta High School on May 6th

Dawn Rauch – Housing Funds available to families. Homeless Point in Time Count will be Tuesday, February 22nd

Heather Warner - Top Chef Challenge will be Friday, April 22nd

Will Hampton – Testing season is coming up; Playground equipment has been delivered to Marietta Elementary School.

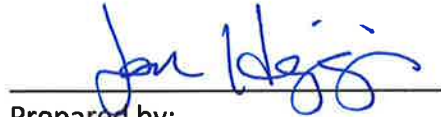
Rachel Shipley – Head Start has started in-person family events. There are still many vacant positions.

Troy Alford – CareSource – New enrollees into Medicaid between March 1 and July 1, will be assigned to one of the 3 new Plans (Humana, AmeriHealth, Anthem). If a family wants to change Plans, they can change by July 1st. Troy is available for any questions and can be contacted at 740-466-4019.

Dianna Beck – New Woman’s Health Clinic will begin February 28th. A Genetics Clinic will be held March 16th, and Lead Program will restart.

MEETING ADJOURNED

Next meeting: March 23, 2022 @ 1:30 pm, TBD



Prepared by:
Jon Higgins



Council Chair
Jamie Vuksic