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Governing Board Meeting Minutes

January 15, 2025

Attendees:

Bohlen, Amanda	Ohio State University Extension
Bradley, Barb	Marietta/Belpre Health Department
Goddard, George	Washington County Behavioral Health Board
Hermann, David	Parent Representative
Neill, Tiffany	Washington County Board of Developmental Disabilities
Rauch, Dawn	Community Action Program of Wash./Morg. Co.'s
Schenkel, Geoff	City of Marietta
Shipley, Rachel	Project Head Start
Summers, Dalton	Ohio Valley Education Service Center
VanCleave, David	Ohio Department of Youth Services
Warner, Heather	GoPacks
Warsinsky, Larkin	Southeastern Ohio Counseling Center
Davis, Cindy	FCF Council Director / HMG Contract Manager
Higgins, Jon	FCF Financial Officer / Office Manager

Absent:

Farnsworth, Jennifer	Parent Representative
Freimann, Flite	Washington County Dept. of Job & Family Services
Garrett, Adryanne	Hopewell Health Centers
Hellinger, Craig	Parent Representative
Lane, Josh	Washington County Health Department
Lee, Steven	Parent Representative
Shilling, Charlie	Washington County Commissioner
Stewart, Alice	Washington County PCSA
Werry, Tasha	Building Bridges to Careers
Woods, Alison	Marietta City Schools

Guests:

Brandi Douglass – ISBH
Jessica Smith – ISBH
Melanie Schott – Outreach HMG

INTRODUCTIONS

APPROVAL OF MINUTES

October 16, 2024 Governing Board Meeting Minutes were included in the December emailing.

***Barb Bradley made the motion to approve the October 16, 2024 minutes as emailed.
George Goddard seconded the motion.
Motion carried.***

December 4, 2024 Governing Board Meeting Minutes were included in the emailing.

***Amanda Bohlen made the motion to approve the December 4, 2024 minutes as emailed.
Dawn Rauch seconded the motion.
Motion carried.***

FINANCIAL REPORTS

October Financial Reports were included in the December emailing. November and December Financial Reports were included in this emailing. Jon Higgins passed around the Fiscal Paperwork binder for Council viewing. These reports were included in emailing.

Financial Reports include a Financial Report Summary for All Accounts, Financial Officer Summary and Reports for each account.

The Financial Officer Summary Report is a summary of items that stand out for the month with an explanation and include a summary of any Appropriations and Amended Certificates for the month.

Each report for expenditures includes the budget beginning balance; any changes in that account that would reflect with the resolutions; monthly expenses; year to date expenses; outstanding encumbrances and finally the ending available balance.

Each report for revenue includes beginning balance, any changes in that account that would reflect with amended certificates; monthly revenue; year to date revenue; and anticipated revenue to be received.

Other Fiscal Reports includes a detailed report of all expenses and revenue; copies of amended certificates and resolutions for that month.

Tiffany Neill made the motion to approve the October financial reports as emailed.

Barb Bradley seconded the motion.

Motion carried.

David VanCleave made the motion to approve the November financial reports as emailed.

Amanda Bohlen seconded the motion.

Motion carried.

Dawn Rauch made the motion to approve the December financial reports as emailed.

David VanCleave seconded the motion.

Motion carried.

DIRECTOR'S REPORT

The Director's report was included in the emailing. Cindy reviewed points from the Director's report and the following handouts were included in the emailing: No Wrong Door Social Services 101 Training Flyer, No Wrong Door February Lunch and Learn Flyer, Kids Summit FCF Council Share Plan Report, Updated FCF Council Roster, Early Intervention Service Coordination Quarterly Report, and Service Coordination/Wraparound Quarterly report.

COMMITTEE / WORKGROUP REPORTS

1. **No Wrong Door Cross-Systems Training Team** – The Team met January 13, 2025 and the notes were included in the emailing. Cindy reviewed highlights from the meeting.
2. **Executive Committee** – The Committee met December 20, 2024 and the minutes were included in the emailing. They met to approve necessary items that needed submitted before the end of the year.
3. **No other Committees wished to report.**

UNFINISHED BUSINESS

1. **Service Coordination Mechanism** – The draft Service Coordination Mechanism with changes was handed out at the October Council meeting and reviewed. The Community Options Team approved the draft to be presented to Council. The Executive Committee met December 20th and approved the Service Coordination Mechanism for submission to the state.

George Goddard motioned to adopt the recommendation of the Executive Committee to approve the Service Coordination Mechanism.

Motion carried.

2. **2025 Budget Adjustments** – Jon Higgins revised the budget to reflect changes from the original budget approved. These changes needed submitted to the Commissioner’s office before the end of the year. The Executive Committee met and approved the budget revision to be submitted to the Commissioners.

Heather Warner motioned to adopt the recommendation of the Executive Committee to approve the Budget revision.

Motion carried.

3. **2025 Officer Nominations** – The Nominating Committee of Tasha Werry, Jennifer Farnsworth and Heather Warner met and nominated Rachel Shipley for President, Amanda Bohlen for Vice President, Dawn Rauch for Secretary, and George Goddard as Treasurer.

Dalton Summers made the motion to nominate Rachel Shipley as President, Amanda Bohlen as Vice President, Dawn Rauch as Secretary, and George Goddard as Treasurer.

Tiffany Neill seconded the Motion.

Motion carried.

4. **Southeastern Ohio Counseling Center Seat Change** – Southeastern Ohio Counseling Center would like to change the person who represents them on Council. They would like Larkin Warsinsky to replace Mandy Bishop on Council.

George Goddard made the motion to approve the name change for Southeastern Ohio Counseling Centers seat on Council.

Amanda Bohlen seconded the Motion.

Motion carried.

5. **Community Representative Application Continuances** – Term expiration for Community Representatives Larkin Warsinsky, Adryanne Garrett, Heather Warner, and Tasha Werry expired. Cindy has spoken with them and they would like to continue on Council. Updated Community Representative applications have been submitted.

George Goddard made the motion to approve Larkin Warsinsky from Southeastern Ohio Counseling Center, Adryanne Garrett from Hopewell,

Heather Warner from GoPacks, and Tasha Werry from BB2C continuance as a Community Representatives on Council.

Dawn Rauch seconded the motion.

Motion carried.

OLD BUSINESS

1. **Retreat Discussion** – The Council Retreat is scheduled for March 19, 2025 from 9:00 am to 4:00 pm. At the Youth and Family Voice Workgroup meeting a parent panel was discussed and would be part of the Council Retreat. Parents will share their stories to members and be recorded for future use. Also they discussed inviting other community leaders and compiled a list of leaders to join in the retreat.
2. **No other Old Business was discussed.**

NEW BUSINESS

1. **Shared Plan Incentive Funding Application** – The Shared Plan Priority Incentive Funding guidance and application was included in the emailing. Ohio Family and Children First offered a Shared Plan Priority Incentive Funding Opportunity to counties. The minimum allocation for each county would be \$16,402. If not all counties apply, the allocation could be more. The application deadline was January 7th. With such a short timeframe and Cindy being out for the holidays, she drafted an application. The guidance and draft application was presented to the Executive Committee and they approved for it to be submitted. Application was reviewed with Council.

Heather Warner motioned to adopt the recommendation of the Executive Committee to approve the Shared Plan Priority Incentive Funding application that was submitted to the state.

Motion carried.

2. **OFCFCA Dues** – Annual dues for the Ohio Family Children First Coordinators Association are due. The fee is \$85.00.

George Goddard made the motion to approve the OCFC Association dues for 2025.

Dawn Rauch seconded the motion.

Motion carried.

3. **2024 Attendance Report** – The 2024 Council Meeting Attendance Report was included in the emailing and reviewed.

4. **2025 Committees, Officers, & Terms Expirations** – The 2025 Standing Committees, Officers & Term Expirations was included in the emailing.
5. **No other new business was discussed.**

SHARED PLAN REPORTING BY MEMBERS

No Shared Plan reporting by members.

INFORMATION SHARING / PUBLIC COMMENT

Tiffany Neill - March is Developmental Disability Month. Family Night swim time is moving to Fridays from 6:00-7:00 at a cost of \$2.00 person.

Heather Warner – With time off from school they changed to a select choice pick up. Instead of prepacked bags of food they opened their office like a store and families were able to come in and shop. This year is GoPacks 10th Anniversary and they will be having a Community Party scheduled for June 21st. More info will be forthcoming.

Dalton Summers – They are doing the search for Wolf Creek and Frontier Superintendents. Updated on the Opportunity School.

Larkin Warsinsky – They will be hosting their 2nd Parenting Hub on January 28th starting at 6:00pm. They partner with Marietta City Schools; it's a support group and they provide snacks and child care. Southeastern Ohio Counseling Center now has a Counseling Intern.

Dawn Rauch - January 28th will be the annual Homeless Point-In-Time Count. There are 4 census tracks in Washington County and any volunteers are welcome. Beginning Feb 9th it is Ohio Loves Transit Week. They are hoping to offer free fares that week. They will post on Facebook.

David Hermann – Washington State College of Ohio continues to be diligent in working on their priority by increasing access and decreasing cost for post-secondary education.

George Goddard – Finished Crisis Team Training in December and now have 22 people trained to a crisis in the community. They provide scholarships for individuals going into the mental health field. They received their 3-year certification from the Ohio Association of County Behavioral Health Authorities. They have received funding that provides stipend to landlords who rent to individuals with mental illness or substance use issues.

Cindy Davis – EVE, Inc. will be having a Self-Care Resource Fair February 5th from 10:00 to 1:00 pm.

Rachel Shipley – Head Start is Celebrating their 60th year!

Jessica Smith – OhioRISE for Washington/Morgan Counties now have 2 supervisors and hiring 1 more care coordinator. They anticipate in the future to be hiring more. OhioRISE is currently serving 104 in both counties and have 6 on waitlist. They currently have 7 Care Coordinators in Washington County. They are also hiring for their Engagement Team.

Melanie Schott – Family Connects Ohio is a new nurse home visiting model being offered to families with newborns. Currently Guernsey and Noble Counties are the only ones offering this program in our region.

MEETING ADJOURNED

Next meeting: February 19, 2025 @ 1:30 pm, 204 Davis Ave., EOC

Prepared by:
Jon Higgins

Council Chair
Rachel Shipley