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## Governing Board Meeting Minutes

March 23, 2022

### Attendees:

Bohlen, Amanda	Ohio State University Extension
Browne, David	Washington County Behavioral Health Board
Carson, Kara	Hopewell Health Centers
Davis, Tonya	Building Bridges to Careers
Everson, Daniel	City of Marietta
Freimann, Flite	Washington County Dept. of Job & Family Services
Hampton, Will	Marietta City Schools
Hanger, Tammy	Parent Representative
Jackson, John	Washington County Health Department
McFarland, Janice	Life & Purpose Behavioral Health
Riffe, Brenda	Washington County Board of Developmental Disabilities
VanCleave, David	Ohio Department of Youth Services
Vuksic, Jamie	Washington County PCSA
Warner, Heather	GoPacks
Davis, Cindy	FCF Council Director / HMG Contract Manager
Higgins, Jon	FCF Financial Officer / Office Manager

### Absent:

Beck, Dianna	Marietta/Belpre City Health Department
Farnsworth, Jennifer	Parent Representative
Fordham, Denyse	Parent Representative
Greenley, Jeffrey	Belpre City Schools
Rauch, Dawn	Community Action Program of Wash./Morg. Co.'s
Ritter, Kevin	Washington County Commissioner
Shiple, Rachel	Project Head Start

### Guests:

Michelle Knowlton – OhioKAN  
Alexis Carpenter - SOCC

## **INTRODUCTIONS**

## **PRESENTATION**

Stacy DeCicco, Executive Director United Way Alliance of the Mid-Ohio Valley presented to Council. United Way covers 9 counties; 7 in WV and 2 in OH. They operate under four focus areas of Education, Income Stability, Health, and Safety Net Services.

## **MINUTES**

February 16, 2022 Governing Board Meeting Minutes were included in the emailing. Quorum was not met due to 50% plus one (1) of the mandated Governing Board members identified in ORC 121.37 were present to vote.

## **FINANCIAL REPORTS**

February Financial Reports were included in the emailing. Quorum was not met due to 50% plus one (1) of the mandated Governing Board members identified in ORC 121.37 were present to vote.

## **DIRECTOR'S REPORT**

The Director's report was included in the emailing. Cindy reviewed points from the Director's report and the following handouts were included in the emailing: OhioRISE Care Management Entities Map and FAQ; ODM OhioRISE Community and Provider Trainings; Updated 2022 Council Meeting Calendar.

## **COMMITTEE / WORKGROUP REPORTS**

1. **Community Options Team** – The Service Coordination Mechanism needs updated and submitted to the state. A draft copy was included in the emailing. Cindy reviewed changes to the Service Coordination Mechanism with Council. COT reviewed and made the recommendation to approve the revision of the Service Coordination Mechanism. This will be brought back to Council for a vote at the next Council meeting.
2. **No other Committees wished to report.**

## **OLD BUSINESS**

1. **Retreat Updates** – The retreat is scheduled for June 15<sup>th</sup>. It will be held at the Hampton Inn on Pike Street in Marietta. At this time, it will be held from 9 am to 3 pm. Breakfast and lunch will be provided. Cindy is hoping OhioRise will be able to present. Also, the Shared Plan will have to be reviewed and updated.

2. **No other Old Business was discussed.**

## **NEW BUSINESS**

1. **Staffing Updates** – Nicole Wiggins Wraparound Facilitator resigned her position. A job posting was listed on indeed.com. Interviews were conducted and the position was offered to a candidate. A few days later the candidate declined the position.

Both the new Early Intervention Service Coordinator and Home Visitor have received their credentials and are now able to begin serving families.

2. **OFCF Data and Expense Report** – This report was included in the emailing. Approval is needed and will be presented at the next Council meeting.
3. **Communities of Support Grant Application** – FCF has been awarded the Communities of Support Grant for FY21 and again for FY22-23. The Grant Agreement is in effect from July 1, 2021 through June 20, 2023 and the FY22 application and budget were originally submitted. Approval is needed for the FY23 application and budget and will be presented at the next Council meeting.
4. **Mileage Rates** – FCF follows the Office of Budget and Management (OBM) Travel Rule 126-1-02 for policies, guidance, lodging reimbursement, and per diems for meals & incidentals reimbursement. However, mileage reimbursement thru rule is established by the ODM Director on a quarterly basis. Currently FCF doesn't follow this part of rule. Cindy is requesting an increase to the mileage rate for staff. Currently FCF reimburses at a rate of .44 per mile. Cindy would like to increase this rate to the state rate of .52 per mile. This would align with state reimbursement for travel.
5. **Community Values Survey** – FCF conducts the Community Values Survey every four years. The last survey was completed in 2018 and it was included in the emailing. Cindy asked Council if they would like to conduct this survey again since it has been 4 years. Cindy and Council reviewed each question to see if any concerns need added or deleted from the survey. It was also recommended adding another question to the survey about COVID-19. If anyone has any further input on the addition or deleting of concerns to the survey, or additions of COVID-19 questions, please contact Cindy.

6. **No other new business was discussed.**

## **SHARED PLAN REPORTING BY MEMBERS**

No Shared Plan reporting by members.

## **INFORMATION SHARING / PUBLIC COMMENT**


**Alexis Carpenter** – SOCC – Handed out brochures and stress balls from Southeastern Ohio Counseling Center, LLC.


**Michelle Knowlton** – OhioKAN – Handed out a new brochure from OhioKAN.

**Amanda Bohlen** – The Washington County 4-H Endowment Dinner will be Saturday, April 2, 2022. Tickets are still available and they are offering take-out this year for the dinner. 4-H enrollment is still going on thru April 15, 2022.

**MEETING ADJOURNED**

**Next meeting:** April 20, 2022 @ 1:30 pm, 204 Davis Ave., EOC

  
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Prepared by:  
Jon Higgins

  
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Council Chair  
Jamie Vuksic