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Governing Board Meeting Minutes

October 19, 2022

Attendees:

Beck, Dianna	Marietta/Belpre Health Department
Bohlen, Amanda	Ohio State University Extension
Browne, David	Washington County Behavioral Health Board
Carson, Kara	Hopewell Health Centers
Everson, Daniel	City of Marietta
Farnsworth, Jennifer	Parent Representative
Fordham, Denyse	Parent Representative
Hanger, Tammy	Parent Representative
Jackson, John	Washington County Health Department
McFarland, Janice	Life & Purpose Behavioral Health
Rauch, Dawn	Community Action Program of Wash./Morg. Co.'s
Riffe, Brenda	Washington County Board of Developmental Disabilities
Shipley, Rachel	Project Head Start
Silvus, Brad	Marietta City Schools
Vuksic, Jamie	Washington County PCSA
Warner, Heather	GoPacks
Davis, Cindy	FCF Council Director / HMG Contract Manager
Higgins, Jon	FCF Financial Officer / Office Manager

Absent:

Byrne, Kelly	Parent Representative
Freimann, Flite	Washington County Dept. of Job & Family Services
Greenley, Jeffrey	Belpre City Schools
Ritter, Kevin	Washington County Commissioner
VanCleave, David	Ohio Department of Youth Services
Werry, Tasha	Building Bridges to Careers

Guests:

George Goddard, WCBHB
Karri Schilling, COAD
Alice Stewart, WCDJFS

INTRODUCTIONS

PRESENTATION

Michelle Trescott from Washington/Morgan Community Action was to present at meeting but she resigned from her position.

APPROVAL OF MINUTES

September 21, 2022 Governing Board Meeting Minutes were included in the emailing.

Denyse Fordham made the motion to approve the September 21, 2022 minutes as emailed.

Daniel Everson seconded the motion.

Motion Carried

FINANCIAL REPORTS

September Financial Reports were included in the emailing. Jon Higgins passed around the Fiscal Paperwork binder for Council viewing. These reports were included in emailing.

Financial Reports include a Financial Report Summary for All Accounts, Financial Officer Summary and Reports for each account.

The Financial Officer Summary Report is a summary of items that stand out for the month with an explanation and include a summary of any Appropriations and Amended Certificates for the month.

Each report for expenditures includes the budget beginning balance; any changes in that account that would reflect with the resolutions; monthly expenses; year to date expenses; outstanding encumbrances and finally the ending available balance.

Each report for revenue includes beginning balance, any changes in that account that would reflect with amended certificates; monthly revenue; year to date revenue; and anticipated revenue to be received.

Other Fiscal Reports includes a detailed report of all expenses and revenue; copies of amended certificates and resolutions for that month.

John Jackson made the motion to approve the September financial reports as emailed.

Amanda Bohlen seconded the motion.

Motion carried.

DIRECTOR'S REPORT

The Director's report was included in the emailing. Cindy reviewed points from the Director's report and the following additional information was shared: FCF did apply for the OSU Kindness Project and is receiving 5 boxes; Internship Meeting with BB2C and ACC; Two newest Home Visiting employees have received their credentials; A home visitor has resigned; OFCF State Conference Monday and Tuesday.

The following handouts were included in the emailing: Quarterly Early Intervention Report and Quarterly SC/Wraparound Report.

COMMITTEE / WORKGROUP REPORTS

1. **Early Childhood Committee** – The Early Childhood committee met October 13th and the minutes were included in the emailing. Cindy shared highlights from the minutes.
2. **Finance Committee** – The Finance Committee met October 19, 2022 and reviewed the 2023 budget. The committee approved the budget for submission to Council.

The Finance Committee made the recommendation to approve the 2023 Budget as submitted.

Brad Silvus seconded the motion.

Motion Carried.

3. **Pooled Funds Group** – The Pooled Funds Group met October 19, 2022. The group reviewed financial reports and caseload report, as well as the 2023 Pooled Funds Agreement.
4. **No other Committees wished to report.**

OLD BUSINESS

1. **No other Old Business was discussed.**

NEW BUSINESS

1. **Appointment of Nominating Committee** – The nominating committee needs formed for the term expirations of the Executive Committee. Jamie Vuksic named Brenda Riffe, Denyse Fordham, and David Browne as members.
2. **Holiday Closing Request** – Cindy requested the FCF be closed the day after Thanksgiving. Staff will use Personal or Vacation time for this day.

David Browne made the motion to approve the closure of the FCF office November 25, 2022.

Daniel Everson seconded the motion.

Motion Carried.

- 3. Celebration of Council Chair** – Jamie Vuksic’s last day with Department of Job and Family Services will be October 28, 2022. Jamie is the Social Services Administrator for Washington County Children Services and including Adult Protective Services. He has served as the FCF Council President since January 2017. He was presented with a cake, travel tumbler, and certificate from Family and Children First.

4. Other new business

Janice McFarland has resigned her position from Life and Purpose Behavioral Health. Her last day will be November 11th. Derrick Huck would replace her on Council as the Life and Purpose Behavioral Health Representative.

Rachel Shipley made the motion to approve Derrick Huck as the community representative for Life and Purpose Behavioral Health.

Heather Warner seconded the motion.

Motion Carried.

SHARED PLAN REPORTING BY MEMBERS

No Shared Plan reporting by members.

INFORMATION SHARING / PUBLIC COMMENT

John Jackson – The Washington County Health Department is wrapping up their current Strategic Plan. They are asking for the community to complete a survey on their vision, mission and values. There will be a Flu/COVID Drive Thru Clinic held at the Reno Business Park on Monday, October 24th from 10 am to 2 pm.

Dianna Beck – Community Health Worker has been hired. They can serve birth to elderly. Someone to help, serve, and refer to services. This position is grant funded and then Medicaid billing.

Janice McFarland – Janice has been working collaboratively with other behavioral health agencies over staffing.

Amanda Bohlen – Distribution of food boxes for the OSU Kindness Project will be Oct 20th. They are recognizing two Food Kindness Hero’s October 20th; Wellness Email Challenge starts the end of October and runs to the beginning of December.

Daniel Everson – The City of Marietta is holding a public hearing Nov 1st at 9am on the planning of 2023 and the future.

Jennifer Farnsworth – Tier 3 Food Banks will receive a \$2,000 donation from The Athens County Food Pantry via the Joe Burrow Hunger Relief fund.

David Browne – The detox unit on Route 7 stopped taking clients on Sept 29th. Admission was not high enough to keep this unit open.

MEETING ADJOURNED

Next meeting: December 7, 2022 @ 1:30 pm, 204 Davis Ave., EOC

Prepared by:
Jon Higgins

Council Chair
Jamie Vuksic