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## Governing Board Meeting Minutes

March 15, 2023

### Attendees:

Beck, Dianna	Marietta/Belpre Health Department
Brown, Beth	Frontier Local Schools
Browne, David	Washington County Behavioral Health Board
Byrne, Kelly	Parent Representative
Carson, Kara	Hopewell Health Centers
Everson, Daniel	City of Marietta
Farnsworth, Jennifer	Parent Representative
Rauch, Dawn	Community Action Program of Wash./Morg. Co.'s
Riffe, Brenda	Washington County Board of Developmental Disabilities
Shipley, Rachel	Project Head Start
Silvus, Brad	Marietta City Schools
Stewart, Alice	Washington County PCSA
Underwood, Anthony	Washington County Health Department
Warner, Heather	GoPacks
Werry, Tasha	Building Bridges to Careers
Davis, Cindy	FCF Council Director / HMG Contract Manager
Higgins, Jon	FCF Financial Officer / Office Manager

### Absent:

Bohlen, Amanda	Ohio State University Extension
Fordham, Denyse	Parent Representative
Freimann, Flite	Washington County Dept. of Job & Family Services
Huck, Derrick	Life & Purpose Behavioral Health
Schilling, Charlie	Washington County Commissioner
VanCleave, David	Ohio Department of Youth Services

### Guests:

Jill Sheridan  
Karri Schilling - COAD  
Dalton Summers - OVESC  
Cindi Johnson - OVESC

## **INTRODUCTIONS**

## **PRESENTATION**

Staff Sergeant Parker Gordon Fox Suicide Prevention Grant Program was to present to Council but this was postponed to another Council Meeting.

School District Collaboration - Brad Silvus Superintendent of Marietta City Schools presented to Council on a collaboration between school districts. The state has allotted money per school district and there is an opportunity for a competitive grant and they are wanting to use these funds for creating an opportunity school. School districts are partnering with OVESC to develop this school and help students with specialized needs. Once this school is up and running there will be a daily per diem rate for students, and their home school would be responsible for this rate. Having a school locally will be a considerable savings versus sending students out of county to any alternative schools.

## **APPROVAL OF MINUTES**

January 18, 2023 Governing Board Meeting Minutes were included in the February emailing.

***Daniel Everson made the motion to approve the January 18, 2023 minutes as emailed.***

***Brad Silvus seconded the motion.***

***Motion Carried***

February 15, 2023 Governing Board Meeting Minutes were included in the emailing.

***Daniel Everson made the motion to approve the February 15, 2023 minutes as emailed.***

***Brenda Riffe seconded the motion.***

***Motion Carried***

## **FINANCIAL REPORTS**

January Financial Reports were included in the February emailing and February Financial Reports were included in this month's emailing. Jon Higgins passed around the Fiscal Paperwork binder for Council viewing. These reports were included in emailing.

Financial Reports include a Financial Report Summary for All Accounts, Financial Officer Summary and Reports for each account.

The Financial Officer Summary Report is a summary of items that stand out for the month with an explanation and include a summary of any Appropriations and Amended Certificates for the month.

Each report for expenditures includes the budget beginning balance; any changes in that account that would reflect with the resolutions; monthly expenses; year to date expenses; outstanding encumbrances and finally the ending available balance.

Each report for revenue includes beginning balance, any changes in that account that would reflect with amended certificates; monthly revenue; year to date revenue; and anticipated revenue to be received.

Other Fiscal Reports includes a detailed report of all expenses and revenue; copies of amended certificates and resolutions for that month.

***Brad Silvus made the motion to approve the January financial reports as emailed.***

***Kelly Byrne seconded the motion.***

***Motion carried.***

***Daniel Everson made the motion to approve the February financial reports as emailed.***

***Brad Silvus seconded the motion.***

***Motion carried.***

## **DIRECTOR'S REPORT**

The Director's report was included in the emailing. Cindy reviewed points from the Director's report and the following handouts were included in the emailing; Advocate's for Ohio's Future, 2023 Committees and Officers, Proposed Ohio Department of Children and Youth; Pathways of Central Ohio-Service Provider Tools.

## **COMMITTEE / WORKGROUP REPORTS**

1. **No other Committees wished to report.**

## **OLD BUSINESS**

1. **SFY 2024 Operational Capacity Building Funds Application** – The SFY 2024 Operational Capacity Building Funds Grant application was emailed and reviewed during the February Council Meeting. Approval is needed for the submission of the application.

***Cara Karson made the motion to approve and submit the SFY24 Operational Capacity Building Funds Application.***

***Kelly Byrne seconded the motion.***

***Motion Carried.***

2. **Staff Retention Incentive Policy** – Approval is needed for the Staff Retention Incentive Policy that was emailed and discussed during the last two Council Meetings.

***Tasha Werry made the motion to approve the Staff Retention Incentive Policy.***

***Heather Warner seconded the motion.***

***Motion Carried.***

3. **Resource Coordinator Contract** – Approval is needed for the Resource Coordinator Contract that was presented and discussed at the last Council Meeting.

***Heather Warner made the motion to approve the contract with Lynn Doebrich to be the Resource Coordinator for Washington County.***

***Brad Silvus seconded the motion.***

***Motion Carried.***

4. **CCAO Dues Request** – Approval is needed for the affiliate request for CCAO dues that was presented and discussed at the last Council Meeting.

***David Browne made the motion to approve the payment of the CCAO affiliate dues in the amount of \$75.00.***

***Tasha Werry seconded the motion.***

***Motion Carried.***

5. **No other Old Business was discussed.**

## **NEW BUSINESS**

1. **Marietta/Belpre Health Department MOU** – MOU between the Marietta/Belpre Health Department (MBHD) and Family and Children First Council (FCF) to establish a general working agreement, as well as to clearly identify the roles and responsibilities of each party as they relate to the Ohio Buckles Buckeyes Child Safety Seat Education and Distribution Program (OBB). Under this MOU, FCF will be able to distribute car seats to eligible families for the OBB program.

***Brad Silvus made the motion to approve the MOU between Marietta/Belpre Health Department and Council for distributing car seats for the OBB program. Kelly Byrne seconded the motion.***

***Motion Carried.***

***Dianna Beck - abstained***

2. **School District Collaboration** – presented at beginning of Council.

3. **No other new business was discussed.**

#### **SHARED PLAN REPORTING BY MEMBERS**

#### **INFORMATION SHARING / PUBLIC COMMENT**

**Cara Karson** – Hopewell has acquired L&P Services and will become official April 1<sup>st</sup>.

**Karri Schilling** – COAD – Collaborated with My Mommy Mart; running a foster parent support group.

**Alice Stewart** – Prevention program open for referrals; April 29<sup>th</sup> Child Abuse and Prevention Event at East Muskingum Park; Kinship Assistance Program has funding left this fiscal year.

**Tasha Werry** – BB2C Education After Hours 5:00 – 7:00 at the Riviera

**Heather Warner** – Go Packs was awarded funding through Hunger Solutions to hire another person; April 28<sup>th</sup> Go Packs Top Chef Challenge

**Jennifer Farnsworth** – Food Pantries are having a hard time getting food.

**Brenda Riffe** – WCBDD has finally hired a Principle for Ewing School and will start July 1<sup>st</sup>.

**Dianna Beck** – Hearing Clinic March 16<sup>th</sup>.

#### **MEETING ADJOURNED**

**Next meeting:** April 19, 2023 @ 1:30 pm, 204 Davis Ave., EOC

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Prepared by:  
Jon Higgins

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Council Chair  
Rachel Shipley