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Governing Board Meeting Minutes

September 21, 2022

Attendees:

Beck, Dianna	Marietta/Belpre Health Department
Bohlen, Amanda	Ohio State University Extension
Browne, David	Washington County Behavioral Health Board
Byrne, Kelly	Parent Representative
Carson, Kara	Hopewell Health Centers
Everson, Daniel	City of Marietta
Fordham, Denyse	Parent Representative
Freimann, Flite	Washington County Dept. of Job & Family Services
Hanger, Tammy	Parent Representative
Jackson, John	Washington County Health Department
McFarland, Janice	Life & Purpose Behavioral Health
Rauch, Dawn	Community Action Program of Wash./Morg. Co.'s
Shipley, Rachel	Project Head Start
Silvus, Brad	Marietta City Schools
Vuksic, Jamie	Washington County PCSA
Warner, Heather	GoPacks
Werry, Tasha	Building Bridges to Careers
Davis, Cindy	FCF Council Director / HMG Contract Manager
Higgins, Jon	FCF Financial Officer / Office Manager

Absent:

Farnsworth, Jennifer	Parent Representative
Greenley, Jeffrey	Belpre City Schools
Riffe, Brenda	Washington County Board of Developmental Disabilities
Ritter, Kevin	Washington County Commissioner
VanCleave, David	Ohio Department of Youth Services

Guests:

George Goddard – WCBHB
Karri Schilling – COAD
Amber Bailey - MBHD

A Partnership of Families and Communities

INTRODUCTIONS

PRESENTATION

Peggy Garcia from Appalachian Children Coalition presented to Council. Appalachian Children Coalition provides recruitment resources and tailored recruitment services; Coaching and advising for individuals interested in pursuing behavioral and mental health careers; Financial resources to incentivize employment; Access to training and professional development programs; Job placement services to match individuals with positions at client organizations; Paid internship and placement experiences; Needs assessment and evaluation services; Building awareness of behavioral and mental health careers among high school students, college students, and adults seeking career change; Focus on innovation in curriculum and training. You can contact Peggy at peggy@appalachianchildrencoalition.org for anyone that is interested in exploring becoming an affiliate or partnership, or if they have any general questions about the presentation.

APPROVAL OF MINUTES

August 3, 2022 Governing Board Meeting Minutes were included in the emailing.

***John Jackson made the motion to approve the August 3, 2022 minutes as emailed.
Dawn Rauch seconded the motion.
Motion Carried***

FINANCIAL REPORTS

July and August Financial Reports were included in the emailing. Jon Higgins passed around the Fiscal Paperwork binder for Council viewing. These reports were included in emailing.

Financial Reports include a Financial Report Summary for All Accounts, Financial Officer Summary and Reports for each account.

The Financial Officer Summary Report is a summary of items that stand out for the month with an explanation and include a summary of any Appropriations and Amended Certificates for the month.

Each report for expenditures includes the budget beginning balance; any changes in that account that would reflect with the resolutions; monthly expenses; year to date expenses; outstanding encumbrances and finally the ending available balance.

Each report for revenue includes beginning balance, any changes in that account that would reflect with amended certificates; monthly revenue; year to date revenue; and anticipated revenue to be received.

Other Fiscal Reports includes a detailed report of all expenses and revenue; copies of amended certificates and resolutions for that month.

David Browne made the motion to approve the July financial reports as emailed.

Denyse Fordham seconded the motion.

Motion carried.

David Browne made the motion to approve the August financial reports as emailed.

Brad Silvus seconded the motion.

Motion carried.

DIRECTOR'S REPORT

The Director's report was included in the emailing. Cindy reviewed points from the Director's report and the following handouts were included in the emailing: Child Passenger Safety Technician Info; Ohio and Washington County Kids Count 2022 data; Affordable Connectivity Program; and Acronyms.

COMMITTEE / WORKGROUP REPORTS

1. **Shared Plan Workgroup** – The minutes from the September 6th meeting was included in the emailing. Heather Warner shared highlights from the meeting. Cindy shared potential outcomes and the potential idea of hiring or contracting for a Resource Coordinator.
2. **No other Committees wished to report.**

OLD BUSINESS

1. **OhioRISE Updates** – Cindy shared a draft letter that she developed to give to partners and friends of Family & Children First. Cindy attended a meeting at Children Services with OhioRISE. Cindy continues to attend meetings in regards to the status of OhioRISE.
2. **Staffing Updates** – At the last Council meeting it was suggested to move forward and hire another Service Coordination / Wraparound Facilitator. Job was posted and interviews were conducted. A candidate was selected and accepted the position. The candidate then later declined the position. Cindy reached out to another candidate but never heard a response back. Since then, an individual contacted FCF about the

possibility of an internship with FCF. Cindy suggested perhaps going the internship route until OhioRISE is figured out.

3. **Appreciation Policy Revised** – The Appreciation Policy that was approved at the last council meeting needs revised to include ‘and board members’. This policy would now include both staff and board in appreciation efforts.

Flite Freimann made the motion to approve the revision to the Appreciation Policy to include the words “and board”.
Denyse Fordham second the motion.
Motion Carried.

4. **No other Old Business was discussed.**

NEW BUSINESS

1. **DJFS PCSA MOU** – This is the MOU between the Washington County Public Children Services Agency and Washington County Family and Children First for the 10% of SFY23 Multi-System Youth Allocation. Allocation to FCF for FY23 is again 11,438.20.

Rachel Shipley made the motion to approve the MOU with the PCSA for SFY23.
Tasha Werry seconded the motion.
Motion carried.
Flite Freimann abstained.

2. **DJFS MOU for FFPSA** – This is a MOU between the Washington County Public Children Services Agency and Washington County Family and Children First to implement CANS assessments and After Care Planning for the Family First Prevention Services Act (FFPSA).

Amanda Bohlen made the motion to approve the MOU with PCSA for the continuation of CANS assessments and After Care Planning for FFPSA.
David Browne seconded the motion.
Motion Carried.
Flite Freimann abstained.

3. **DJFS TANF Agreement for FCF Service Coordination** – This is the FFY23 Subgrant Agreement between Washington County Department of Job and Family Services and Washington County Family and Children First to provide Service Coordination / Wraparound Program services to families in Washington County, Ohio. This agreement

will be in effect from October 1, 2022 through September 30, 2023. This agreement is the same as last year and allocation is again \$60,000.00.

Tasha Werry made the motion to approve the DJFS TANF Agreement for Service Coordination / Wraparound Facilitation for FFY23.

Rachel Shipley seconded the motion.

Motion Carried.

Flite Freimann abstained.

4. **DJFS TANF Agreement for HMG Home Visiting** – This is the FFY23 Subgrant Agreement between Washington County Department of Job and Family Services and Washington County Family and Children First to provide Help Me Grow Home Visiting services to families in Washington County. This agreement will be in effect from October 1, 2022 through September 30, 2023. This agreement is the same as last year and allocation is again \$45,000.00.

Amanda Bohlen made the motion to approve the DJFS TANF Agreement for Help Me Grow Home Visiting for FFY23.

Kara Carson seconded the motion.

Motion Carried.

Flite Freimann abstained.

5. **Business Associate Agreement (BAA) with Integrated Services for Behavior Health** – Due to HIPPA you cannot share client information. Information can be shared if there is a Business Associate Agreement between parties. This agreement is between Family and Children First and Integrated Services for Behavior Health, serving as the OhioRISE Care Management Entity (CME), to share client information related to OhioRISE.

Tasha Werry made the motion to approve the Business Associate Agreement with Integrated Services for Behavior Health

Amanda Bohlen seconded the motion.

Motion Carried.

6. **No other new business was discussed.**

SHARED PLAN REPORTING BY MEMBERS

No Shared Plan reporting by members.

INFORMATION SHARING / PUBLIC COMMENT

Amanda Bohlen – Barlow Fair is this weekend. Washington County has been allotted 200 boxes of meals through the OSU Kindness Project; distribution on Oct 20th and if you would like to be on the list, requests must be submitted by Oct 7th.

Rachel Shipley – Head Start has hired 14 people since Aug 1st but still have 17 vacancies.

Tasha Werry – Partnering with Appalachian Children Coalition and working on an internship program for High School Students in the Behavioral Health field.

Dawn Rauch – CARES funding is running out, there may be more funding coming. CHIP housing program still going on, know of anyone that is in need of home repairs contact CAP. CAP was awarded the suicide prevention grant for Veterans, stay tuned for more information.

Dianna Beck – The MBHD is partnering with Tuscarawas County HUB and was awarded a grant to provide a community health worker for the community.

MEETING ADJOURNED

Next meeting: October 19, 2022 @ 1:30 pm, 204 Davis Ave., EOC

Prepared by:
Jon Higgins

Council Chair
Jamie Vuksic