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Governing Board Meeting Minutes

June 26, 2024

Attendees:

Bishop, Mandy	Southeastern Ohio Counseling Center
Bradley, Barb	Marietta/Belpre Health Department
Farnsworth, Jennifer	Parent Representative
Goddard, George	Washington County Behavioral Health Board
Hellinger, Craig	Parent Representative
Lane, Josh	Washington County Health Department
Neill, Tiffany	Washington County Board of Developmental Disabilities
Rauch, Dawn	Community Action Program of Wash./Morg. Co.'s
Shiple, Rachel	Project Head Start
Silvus, Brad	Marietta City Schools
Stewart, Alice	Washington County PCSA
Werry, Tasha	Building Bridges to Careers
Davis, Cindy	FCF Council Director / HMG Contract Manager
Higgins, Jon	FCF Financial Officer / Office Manager

Absent:

Bohlen, Amanda	Ohio State University Extension
Brown, Beth	Frontier Local Schools
Freimann, Flite	Washington County Dept. of Job & Family Services
Garrett, Adryanne	Hopewell Health Centers
Ritter, Kevin	Washington County Commissioner
Schenkel, Geoff	City of Marietta
VanCleave, David	Ohio Department of Youth Services
Warner, Heather	GoPacks

Guests:

Tim Hahn – WCBHB
Steven Lee – Parent
Janna Williams – Noble County / Help Me Grow
Troy Alfred - CareSource

INTRODUCTIONS

APPROVAL OF MINUTES

May 15, 2024 Governing Board Meeting Minutes were included in the emailing.

Barb Bradley made the motion to approve the May 15, 2024 minutes as emailed.

Josh Lane seconded the motion.

Motion Carried

FINANCIAL REPORTS

May Financial Reports were included in the emailing. Jon Higgins passed around the Fiscal Paperwork binder for Council viewing. These reports were included in emailing.

Financial Reports include a Financial Report Summary for All Accounts, Financial Officer Summary and Reports for each account.

The Financial Officer Summary Report is a summary of items that stand out for the month with an explanation and include a summary of any Appropriations and Amended Certificates for the month.

Each report for expenditures includes the budget beginning balance; any changes in that account that would reflect with the resolutions; monthly expenses; year to date expenses; outstanding encumbrances and finally the ending available balance.

Each report for revenue includes beginning balance, any changes in that account that would reflect with amended certificates; monthly revenue; year to date revenue; and anticipated revenue to be received.

Other Fiscal Reports includes a detailed report of all expenses and revenue; copies of amended certificates and resolutions for that month.

Mandy Bishop made the motion to approve the May financial reports as emailed.

Brad Silvus seconded the motion.

Motion carried.

DIRECTOR'S REPORT

The Director's report was included in the emailing. Cindy reviewed points from the Director's report and the following handouts were included in the emailing: 2-1-1 listings handout on Washington County, 2-1-1 Washington County 5-2024 update, 2024 Senior Survey, No Wrong Door July Lunch & Learn Flyer, Trauma-Informed Customer Service Workshop Flyer, and Ohio Sunset Review Committee Testimony.

COMMITTEE / WORKGROUP REPORTS

1. **NWD Cross-Systems Training Committee** – The committee met May 20th and June 17th. Cindy shared highlights from the meetings.
2. **Pooled Funds Group** – The group met May 21st and the minutes were included in the emailing. Highlights from the meeting were shared.
3. **Membership Committee** – The committee met June 12th and the minutes were included in the emailing. The group met to discuss the Parent Representative open seat. They reviewed two applications and recommended both for Council.

***The Membership Committee made the recommendation to approve Steven Lee as a parent representative on Council.
Motion Carried.***

***The Membership Committee made the recommendation to approve David Hermann as a parent representative on Council.
Motion Carried.***

4. **No other Committees wished to report.**

OLD BUSINESS

1. **OhioRISE Letter to Governor** – Cindy composed the letter of concern with OhioRISE that was discussed and approved at the last Council meeting. This was sent to Governor DeWine, Ohio Department of Medicaid, Ohio Department of Children and Youth, Ohio Family and Children First, and Aetna OhioRISE. A copy of the letter was available to members.
2. **No other Old Business was discussed.**

NEW BUSINESS

1. **Administrative Agent Agreement** – This agreement is between the FCF Council and the Commissioners as the Administrative Agent for Council. This agreement is the same as previous years with no changes.

Barb Bradley made the motion to approve the agreement for the Commissioners to serve as the Administrative Agent for Council.

Alice Stewart seconded the motion.

Motion Carried.

2. **Board of Developmental Disabilities MOU** – Annually a contract is done with the Washington County Board of Developmental Disabilities for evaluation and assessment services for the Early Intervention program. For FY24 grant funding was cut and no contract for payment was developed. In lieu of an annual contract, an MOU for Evaluations for program eligibility for the Early Intervention program has been agreed upon again for SFY25.

George Goddard made the motion to approve the MOU between Council and the Board of DD.

Dawn Rauch seconded the motion.

Motion Carried.

Tiffany Neill abstained.

3. **Spanish Interpreter Contract** – Approval is needed for the Spanish interpreter SFY25 contract. This is the contract for Alejandra Avalos to provide Spanish Interpreter services for the Help Me Grow Program. Home Visiting currently has one family that is in need of these services. The contract is for \$600 at a unit rate of \$30 per hour.

Alice Stewart made the motion to approve the contract with Alejandra Avalos to provide Spanish Interpreter services.

Tasha Werry seconded the motion.

Motion Carried.

4. **DCY Kids Summit** – The 2024 KIDS Summit is September 5, 2024 in Columbus, OH, from 9:00 am to 4:00 pm, for a gathering of leaders in child-serving agencies. This Summit is designed to build upon state and local partnerships, emphasizing a strengths-based approach to meeting the individual needs of each child and family in Ohio. Each County is allotted ten seats at the KIDS Summit. Cindy passed around a list of required representatives and additional representatives. Cindy has contacted the required representatives and got the acknowledgement of attendance. Cindy asked for parent

representative and any additional representatives who would like to attend. Registration was due to OFCF 6/24. All 10 slots are filled and will be submitted.

5. **Family & Youth Voice Funds / TRP** – Family & Youth Voice Funds have been received. Washington County received 7,812.50. These funds are to be used to support FCFC’s planning efforts to determine how best to incorporate/maintain youth and family voice within county programming. A committee was formed, met, and a proposal was completed. For the Youth part of this opportunity the committee decided to partner with The Right Path (TRP) of Washington County. No exact amount was agreed upon but Cindy wanted to send some funds to the TRP so they could begin their part of getting the youth voice out there. Council decided giving The Right Path \$2,000.00 at this time and this can be addressed again later if more funding is needed.

Alice Stewart made the motion to approve the \$2,000 to be distributed to The Right Path of Washington County.

Tiffany Neill seconded the motion.

Motion Carried.

George Goddard abstained.

6. **New Home Visitor Hire** – Approval is needed for the hiring of Kimberly Bungard as a Help Me Grow Home Visitor. Kimberly is replacing Courtney Thompson’s position. Kimberly began June 17, 2024.

Brad Silvus made the motion to approve the hiring of Kimberly Bungard as a Help Me Grow Home Visitor.

Alice Stewart seconded the motion.

Motion Carried.

7. **Finance Committee Members** – The Finance Committee is down 2 members with Brenda Riffe and Denyse Fordham leaving. Rachel has reached out and Tiffany Neill has volunteered to be on this committee. The committee also needs a parent representative and this will be tabled until the next meeting.

8. **December Meeting** – Cindy is unable to attend the December 4th Council Meeting. That is the day she is leaving for vacation. She asked Council if they wanted to change the time to earlier that day or change the day so she can be there. If Council wanted to keep it the same day and time, Jon Higgins can present in her place. Council elected to keep the date and time the same.

9. **No other new business was discussed.**

SHARED PLAN REPORTING BY MEMBERS

No Shared Plan reporting by members.

INFORMATION SHARING / PUBLIC COMMENT

Tiffany Neill – Ewing is hiring for a new principal. The Summer Camp held at Ewing was successful and the camps being held at Marietta College are also going well.

Tasha Werry – BB2C had a good Business Advisory Committee meeting.

Mandy Bishop – Smoking Cessation Flyer handed out. Southeastern Ohio Counseling Center has moved into their new building. They are doing some remodeling downstairs after the flooding so they are utilizing the upstairs at this time.

Brad Silvus – Marietta City Schools is hiring for assistant principals, teachers, and intervention specialists.

Josh Lane – The Community Health Assessment is still in draft form. Can send out assessment to Council Members for feedback. The assessment will be finalized in July.

Dawn Rauch – Not much has changed in Transportation since the last meeting. They are still working on the plan for changing from fixed route to direct-demand services.

George Goddard – Crisis Response Team Training will be held December 10-12, 2024 from 8:00 am to 4:30 pm. Flyer and Applications were available if anyone is interested.

Rachel Shipley – Head Start is accepting applications for 2024-2025 school year. They also have positions they are hiring for.

MEETING ADJOURNED

Next meeting: August 7, 2024 @ 1:30 pm, 204 Davis Ave., EOC

Prepared by:
Jon Higgins

Council Chair
Rachel Shipley