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Governing Board Meeting Minutes

May 20, 2026

ATTENDEES:

Farnsworth, Jennifer	Parent Representative
Gilliam, Megan	Parent Representative
Hellinger, Craig	Parent Representative
Lane, Josh	Washington County Health Department
Miller, Kelly	Marietta Belpre Health Department
Newton, Kyle	Warren Local Schools
Rauch, Dawn	Community Action Program of Wash./Morg. Co.'s
Schenkel, Geoff	City of Marietta
Shiple, Rachel	Project Head Start
Starcher, Stephanie	Fort Frye Local Schools
Stewart, Alice	Washington County PCSA
Warner, Heather	GoPacks
Warsinsky, Larkin	Southeastern Ohio Counseling Center
Davis, Cindy	FCF Council Director / HMG Contract Manager
Higgins, Jon	FCF Financial Officer / Office Manager

ABSENT:

Bohlen, Amanda	Ohio State University Extension
Freimann, Flite	Washington County Dept. of Job & Family Services
Garrett, Adryanne	Hopewell Health Centers
Goddard, George	Washington County Behavioral Health Board
Neill, Tiffany	Washington County Board of Developmental Disabilities
Schilling, Charlie	Washington County Commissioner
VanCleave, David	Ohio Department of Youth Services
Werry, Tasha	Building Bridges to Careers

GUESTS:

Katherine Curfman – CareSource
Katie Enderle - OhioRISE

INTRODUCTIONS

APPROVAL OF MINUTES

April 15, 2026 Governing Board Meeting Minutes were included in the emailing.

Kelly Miller made the motion to approve the April 15, 2026 minutes as emailed.

Craig Hellinger seconded the motion.

Motion Carried

FINANCIAL REPORTS

April Financial Reports were included in the emailing. Jon Higgins passed around the Fiscal Paperwork binder for Council viewing. These reports were included in emailing.

Financial Reports include a Financial Report Summary for All Accounts, Financial Officer Summary and Reports for each account.

The Financial Officer Summary Report is a summary of items that stand out for the month with an explanation and include a summary of any Appropriations and Amended Certificates for the month.

Each report for expenditures includes the budget beginning balance; any changes in that account that would reflect with the resolutions; monthly expenses; year to date expenses; outstanding encumbrances and finally the ending available balance.

Each report for revenue includes beginning balance, any changes in that account that would reflect with amended certificates; monthly revenue; year to date revenue; and anticipated revenue to be received.

Other Fiscal Reports includes a detailed report of all expenses and revenue; copies of amended certificates and resolutions for that month.

Craig Hellinger made the motion to approve the April financial reports as emailed.

Kelly Miller seconded the motion.

Motion carried.

DIRECTOR'S REPORT

The Director's report was included in the emailing. Cindy reviewed points from the report.

COMMITTEE / WORKGROUP REPORTS

1. **Early Childhood Committee** – The committee met on April 16th, and minutes were included in the emailing. Highlights from the meeting has been discussed with Council.
2. **Shared Plan Workgroup** – The workgroup met on April 21st and the notes from the meeting were included in the emailing. There was a presentation on the SPARK (Supporting Partnerships to Assure Ready Kids) program. This program is a high-quality Ohio kindergarten readiness initiative that utilizes trained parent partners for home visits, child assessments, and the development of individualized learning plans.
3. **No Wrong Door Cross-Systems Training Team** – The team met on May 20th and the wrong meeting notes were included in the emailing. Cindy discussed highlights from the meeting.
4. **No other Committees wished to report.**

OLD BUSINESS

1. **NWD Media Launch** – The Media Launch is scheduled for today following the Council meeting. The media was invited to attend the event. The purpose of the media launch is to inform the public, recognize partners, and inspire others to join. Cookies were contributed from GoPacks. Partners were given a Certificate of Recognition for demonstrating a strong commitment to ensuring that every individual and family is welcomed, supported, and connected to the help they need – regardless of which door they enter. Partners were given a NWD door decal, which lets the public know agencies are committed to helping them connect to the resources and support they need.
2. **No other Old Business was discussed.**

NEW BUSINESS

1. **MOU with Board of Developmental Disabilities** – For FY27 the Department of Children and Youth earmarked \$52,975 of the Early Intervention Service Coordination Grant funding to be passed to Boards of DD for Evaluation and Assessment. This is an increase of \$13,244 from FY26. FCF's portion of the grant funding was reduced. These designated funds are to assist County Board of DD's in covering some of the costs associated with evaluations and assessments. The FCF Director spoke with the DD

Superintendent and BDD graciously offered 25% of those funds to help with the budget shortfall for Family & Children First's EI grant to support service coordination. A Memorandum of Understanding (MOU) has been developed and agreed upon.

Heather Warner made the motion to approve the MOU with the Board of Developmental Disabilities for Evaluations and Assessment Funds.

Jennifer Farnsworth seconded the motion.

Motion carried.

- 2. Incredible Years School Readiness Program Contracts** – One of the priorities of the Shared Plan is Kindergarten Readiness. Funds were used to train facilitators to facilitate the Incredible Years School Readiness Program. The Incredible Years School Readiness program is an evidence-based 4-week program. This program takes 2 facilitators to implement the program. Cindy would like to schedule a class for July. The following contracts need to be approved.

Facilitator contract for Kimberly Bungard to facilitate one session dated July 1, 2026 to June 30, 2027 in the amount of \$500.00.

Heather Warner made the motion to approve the contract for Kimberly Bungard as a facilitator for the Incredible Years School Readiness program.

Larkin Warsinsky seconded the motion.

Motion carried.

Facilitator contract for Shannon Bosner to facilitate one session dated July 1, 2026 to June 30, 2027 in the amount of \$500.00.

Kelly Miller made the motion to approve the contract for Shannon Bosner as a facilitator for the Incredible Years School Readiness program.

Craig Hellinger seconded the motion.

Motion carried.

- 3. No other new business was discussed.**

SHARED PLAN REPORTING BY MEMBERS

No Shared Plan reporting by members.

INFORMATION SHARING / PUBLIC COMMENT

Alice Stewart – The Children Services Prevention Program's "Prevention in the Park" event was a great success. Funding for the Prevention Program is provided by the Behavioral Health Board

and the Ohio Children's Trust Fund (OCTF). As part of the OCTF funding requirements, Alice will be sending an email to partners regarding participation in a regional focus group. An additional email will also be sent to invite select partners to participate in a local focus group for sustainability of the program.

Rachel Shipley – Head Start has signed a lease for a Belpre location. They will now be located in the former Your Kids First Learning Center.

Josh Lane – The Health Department has been contacted by the Sheriff regarding the possible creation of a small task force involving designated partner agencies to support information sharing and coordination efforts. Additional details are still being developed.

Geoff Schenkel – Marietta City's Community Block Grant is finalizing its five-year plan. Funding will be utilized for security measures needed to support operations at the homeless shelter, as well as to revitalize a location for GoPacks. Continued funding will also be provided to support CABL transit services

Heather Warner – GoPacks is joining The Right Path of Washington County for the Summer Kick Off Pool Party and Farmers Market. This will be Friday, June 5th 6:00 pm – 8:00 pm.

Dawn Rauch – The Summer Crisis Program will begin in July, and the Summer Feeding Program is scheduled to start June 1. Community Action's website is currently being updated, and the transit booking feature will be available online right from the website. Transit services continue to see record-breaking ridership numbers.

Kelly Miller – Marietta/Belpre Health Department has added more services for parents with small children; Free diapers, Free Car Seats (to those who qualify), Free Cribettes (to those who qualify), and free bike helmets.

Stephanie Starcher – They have received funding and partnering with Coplin Health Systems to provide a Health Clinic within Fort Frye Local School District. They are hoping to have the clinic open by January. The clinic will serve students within the schools and it will be open to the public.

Katherine Curfman – Women & Children Health Coordinator for CareSource. Their program helps schools access on-site and mobile health services, behavioral health support, preventative care, and youth-focused wellness initiatives.

Jennifer Farnsworth – Jennifer discussed that the stigma around Narcan often comes from misunderstanding what it actually does. Some people incorrectly see it as encouraging drug use, when in reality it is an emergency medication. Jennifer has been hearing that Feeding America is making changes to the distribution of food boxes. As soon as Jennifer gets more information she will pass it along.

Katie Enderle – OhioRISE is serving 130 youth in Washington County.

MEETING ADJOURNED

Next meeting: June 17, 2026 @ 1:30 pm, 204 Davis Ave., EOC

Prepared by:
Jon Higgins

Council Chair
Amanda Bohlen